

INTERVIEW GUIDE

<Company Information>

COMPANY
LOGO

Candidate Name	
Conducted By	

Interview Date	
Position Title	

Candidate Assessment

Criteria	Rating (1-5)	Comments
Communication Skills		
Technical Skills		
Problem-Solving Ability		
Teamwork		
Leadership Potential		
Adaptability		

Experience and Achievements

1. Overview of the candidate's relevant experience :

2. Notable achievements or contributions :

3. How the candidate's experience aligns with the role :

Overall Impression

1. Overall suitability for the position :

- Highly Suitable Suitable
 Somewhat Suitable Not Suitable

2. Interviewer's recommendation :

- Recommend for further consideration
 Not recommended for this role